**Job Title:** “YOU CAN” Adult and Community Tutor

#### Responsible to: Head of Children, Families and Youth

**Responsible for:** N/A

**Job Purpose:** To create and deliver a bespoke employability and self-development course for young people.

**Organisation Context**

YMCA Worcestershire is a Christian charity committed to supporting all young people, particularly in times of need. Our vision is of an inclusive Christian Movement, transforming communities so that all young people truly belong, contribute and thrive. We are a registered social landlord providing housing and supported services to young people and a range of community and other services at a variety of locations across Worcestershire.

**Job Purpose**

YMCA Worcestershire are pleased to announce two exciting vacancies supporting young people in Redditch and Bromsgrove as they move towards employment.

The ”YOU CAN” programme is aimed at supporting young people from the Bromsgrove and Redditch areas in developing their skills and building their confidence. The course is made up of small groups who are experiencing difficulties and barriers in entering the job market.

The provision includes delivery of 12 week courses covering:

* Health and Well Being
* Life Skills, including cooking and budgeting
* Employability

The successful candidate/s will have experience and qualifications within a similar role and would be required to assist with recruiting, designing and delivering course content .

**Person Specification**

* Experience of delivering adult education and be qualified to PTLLs (or equivalent) standard
* A sound knowledge of employability and the labour market in the local area, including apprenticeships
* The ability to engage with young adults in a positive manner
* Knowledge and understanding of ESF funded contracts including participant File Management, KPIs and completion of ESF paperwork to a high standard
* Experience in using Microsoft Office Packages
* The ability to develop and maintain professional relationships with partner organisations including Job Centre Plus, National Probation Service, housing associations etc.
* To be prepared to discuss sensitive subjects and positively challenge negative behaviours
* To be patient and understanding in order to inspire and grow participants
* To contribute to our Performance Management Process and to self-evaluate their work

**Additional Information**

We are offering two part time 2 days/16 hours per week posts at a FTE of £30,000 per annum.

These positions are offered on a fixed term contract with potential extension. The Bromsgrove post is 9 months in duration. The Redditch Post is 12 months in duration.

Note, we are open to discussions around combining the role.

Please apply by submitting a copy of your current CV with Cover Letter.

Closing Date: 19 October 2020

**Job Type:** Part Time