

COVID-19 Risk Assessment Youth Work / NYA Readiness Level Red

Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

To keep up to date with [HSE](#), [NHS](#) and [Government](#) advice to workplaces in this fast changing situation visit.

All actions identified must also comply to the YMCA Worcestershire Covid 19 Risk Assessment document (14/5/2020 or latest version)

Activity	What are the hazards?	Who might be harmed	Controls Required	Additional Controls
Face to Face Delivery	Spread of Covid-19 Coronavirus	Staff Young People	<ul style="list-style-type: none"> Virtual sessions to be offered Face-to-face session to be offered on a 1:1 basis Young people and staff to wear mask during sessions Start and end time of sessions to be staggered Young people reminded not to enter building until their session time 2m social distancing to be adhered to at all times Staff and young people to wash hands/ hand sanitiser before and after session Minimise use of shared equipment Required shared equipment to be cleaned between sessions and hand sanitiser utilised mid-session Rooms to be cleaned between sessions Young people aged 16+ should sign in via NHS Track and Trace QR poster in addition to MYA procedures When accessing external sites for delivery, staff should sign in via NHS Track and Trace QR poster using work phone 	<ul style="list-style-type: none"> Staff can attend sessions if necessary, to facilitate essential sessions or accommodate safe opening of the building All other staff to work from home Limit staff movement between sites – only if essential All staff/young people/external visitors to abide by COVID-19 secure guidelines Posters in place to display COVID-19 guidelines Line manager to assess all staff's clinical vulnerability and any related equality issues in relation to COVID-19 and risk assess accordingly Staff will receive comprehensive updates with regards to NYA level of readiness and the impact this will have on YMCA's work YMCA's level of readiness and corresponding risk assessment will be posted to the website



<p>Outdoor Youth Session</p>	<p>Spread of Covid-19 Coronavirus</p>	<p>Staff Young People</p>	<ul style="list-style-type: none"> • Staff to have local knowledge; have a planned route and map/satnav. Staff to take phone and contact information for manager for assistance if needed. • Staff not to engage members of the public, social distance from the public, only communicate minimally at a 2-meter distance. Signpost to other services. Staff not to lone work to reduce risks. Staff to keep phones on them to contact emergency services. • Face covering is worn at all times • Hand sanitiser and bacteria wipes will also be part of the workers outreach kit and used if they come into contact with equipment. 	<ul style="list-style-type: none"> •
<p>Use of communal spaces</p>	<p>Spread of Covid-19 Coronavirus</p>	<p>Staff Young People</p>	<ul style="list-style-type: none"> • One-way system in place • 2m social distancing floor markings • Masks to be worn in all communal areas • Reduce 'non-essential' use of communal areas • 1 person only access to toilet and kitchen areas • Cleaning materials in place for staff to clean communal areas before and after use • Cleaning rota in place and regular wipe down of communal touchpoints e.g. doorhandles, handrails etc. 	<ul style="list-style-type: none"> •
<p>Symptomatic person offsite</p>	<p>Spread of Covid-19</p>	<p>Staff Young People</p>	<ul style="list-style-type: none"> • Staff to contact line manager immediately • Isolate in designated COVID-19 quarantine room 	<ul style="list-style-type: none"> •



	Coronavirus		<ul style="list-style-type: none"> • Arrange for individual to go home as quickly as possible via emergency contact • Advise individual to obtain test • Follow NHS Test and Trace advice • Line manager to obtain list of staff and young people individual has had contact with and notify them of potential case • Inform venue contact of positive case • All areas individual has accessed to be deep cleaned • Individual to follow NHS self-isolation advice depending on test result • If positive, individual should not attend any session for 10 days. They may then return, providing they feel well enough to attend and have not had symptoms for 48 hours • Those in close proximity will be asked to work from home or not attend services for 14 days • If they subsequently develop symptoms follow the guidance outlined previously • Parents/carers of young people who have had close contact with staff member will be contacted 	
Symptomatic person in household	Spread of Covid-19 Coronavirus	<p>Staff</p> <p>Young People</p>	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •



<p>Symptomatic person in household</p>	<p>Spread of Covid-19 Coronavirus</p>	<p>Staff Young People</p>	<ul style="list-style-type: none"> • Staff and young people informed not to attend if symptomatic • Staff should contact line manager • Young people encouraged to inform worker if develop symptoms having accessed YMCA within the last 72 hours • Staff and young people should arrange test • Individual should follow NHS Test and Trace advice • Line manager to obtain list of staff and young people individual has had contact with and notify of potential case • If positive, individual should not attend for 10 days. They may then return providing they feel well enough to attend and have not had symptoms for 48 hours • Those in close proximity will be asked to work from home or not attend services for 14 days • If they in turn develop symptoms, they should follow the guidance outlined previously • Parents/carers of young people who have had close contact with staff member will be contacted 	<ul style="list-style-type: none"> •
<p>Contact with person outside of household that has tested positive</p>	<p>Spread of Covid-19 Coronavirus</p>	<p>Staff Young People</p>	<ul style="list-style-type: none"> • Staff and young people informed not to attend if symptomatic • Staff should contact line manager • Young people encouraged to inform worker if develop symptoms having accessed MYA within the last 72 hours 	<ul style="list-style-type: none"> •



			<ul style="list-style-type: none"> • Staff and young people should arrange test • Individual should follow NHS Test and Trace advice • Line manager to obtain list of staff and young people individual has had contact with and notify of potential case • If positive, individual should not attend for 10 days. They may then return providing they feel well enough to attend and have not had symptoms for 48 hours • Those in close proximity will be asked to work from home or not attend services for 14 days • If they in turn develop symptoms, they should follow the guidance outlined previously • Parents/carers of young people who have had close contact with staff member will be contacted 	
Accident involving first aid	Spread of Covid-19 Coronavirus	Staff Young People	<ul style="list-style-type: none"> • In the event of an accident and first aid is required social distancing can be broken, however PPE should be worn (gloves, mask, apron etc) • Following incident, first aid responder should washdown thoroughly and appropriately dispose of PPE • If CPR required, staff advised to provide chest compressions only and no rescue breaths 	<ul style="list-style-type: none"> •

ASSESSMENT SUBJECT AREA: Outreach/Detached/Street-based work with young people

Hazard, risk, activity:	Who may be harmed?	Benefits of activity:	Risk score (1-5):	Plan of Action to reduce risks:	Final risk score :
Getting lost	Staff and any young people with them	Important to cover multiple areas to maximise chances of YP engagement	4	Staff to have local knowledge; have a planned route and map/satnav. Staff to take phone and contact information for manager for assistance if needed.	1
First Aid issue or emergency. Trips and falls.	Staff or young people	Injury may occur	4	First aid kit checked and all items topped up in advance, always carry first aid kit. Also have first aider, with training in date. Staff to take phone and contact information for manager or emergency services for assistance if needed. Staff not to engage in risky activities, assess as you go, change plans if risk to staff or YP. Discourage YP from risky activity where possible, involve appropriate services. Staff to carry extra gloves as part of first aid kit. If First Aid needs to administered then full PPE needs to be worn including gloves. All gloves/packaging used to be disposed of safely, to cause no risk to the community.	2
Weather	Staff or YP	Need to continue street based work even in adverse weather	3	Staff to carry own water, sun cream and sun glasses for hot weather. Staff to carry own coats, jumpers and umbrella for cold/rain weather. Staff to check weather forecasts and advise YP where there is a risk to them due to weather. Staff to wear shoes with grip in icy conditions. Staff to wear water-proof shoes/appropriate shoes. Staff to carry own drink. In strong sun, staff to plan to take shade regularly, carry suncream/sunglasses for personal use.	2
Lone working	Staff YP	Not appropriate	5	Staff not to lone work during street based sessions, staff must always stay together within eyesight of each other.	1

Safeguarding	YP	YP may disclose issues	5	Staff to be given and follow safeguarding policy. Staff to be updated with copy safeguarding changes. Staff to contact DSL and manager for support. Staff to use appropriate services such as FFD, police, health and social care.	1
Anti-social behaviour	Staff YP Public	Staff may be around behaviour while out on streets this	5	Staff to distance themselves from this behaviour, report to emergency services. Staff to challenge anti-social behaviour with young people they have relationships with, in a positive and supportive way. Staff not to approach or deal with these issues if not appropriate, staff to risk assess as they go. Do not leave themselves in risky situation. Be aware of noise levels while out working with young people to avoid residents complaining.	2
Verbal or physical abuse	Staff YP	Staff may be around behaviour while out on streets this	5	Staff to always work in minimum set of 2, not to leave eyesight of each other. Ideally street-based staffing is a group of 3. Use phone and panic alarm. Make sure charged and have batteries. Conflict resolution training needed.	3
Dealing with public	Staff YP	Unavoidable while on streets	4	Staff not to engage members of the public, social distance from the public, only communicate minimally at a 2-meter distance. Signpost to other services. Staff not to lone work to reduce risks. Staff to keep phones on them to contact emergency services.	1
Lighting	Staff YP	Areas without good lighting	5	Staff to carry torch and batteries. Staff should plan routes were there are street lights and avoid closed in dimly lit areas.	1
Needing to use the toilet	Staff	Unavoidable	3	Staff to plan route with access to use toilet. Suggested toilet break at community centre or churches were activity is usually based. Carry hand sanitiser at all times.	1
Identity	Staff	Mistaken identity could occur, or people could be concerned that adults are approaching YP.	4	Staff to wear work branded uniform at all times and ID badges on display so that young people, members of the public can identify them safely.	2
Drug and alcohol	Staff/ YP/ Public	Unavoidable	5	Where drugs or alcohol are being used within the community. Staff are not to engage with those people, and forward intelligence to the police of drug use. Staff to build relationships with young people and sign post them to drug services. Needles, or other harmful drug paraphernalia must be reported to council, or land owners to	2

YMCA WORCESTERSHIRE

REDDITCH / WORCESTER / BROMSGROVE / WYRE FOREST
WYCHAVON / MALVERN HILLS



				be dealt with. Other non-harmful drug paraphernalia to be reported to 101, so that drug use at that location can be monitored.	
Gangs/groups congregating	Staff/ YP / Public	Groups can be intimidating. Groups are not part of social distancing practice during CV19 outbreak.	5	<p>Prior to engaging with these YP a risk assessment will be undertaken with other key partners to gain further intelligence on what information is need to make this engagement effective and safe.</p> <p>Staff to give YP government guidance on social distancing and support this.</p>	2
Key locations	Staff	Part of location planning	4	<p>Where there are areas that are identified as repeat locations for the YP to attend, location risk assessments will be undertaken separately, these will look at the following:</p> <ul style="list-style-type: none"> - The entrance and exit to the sites - An emergency procedure to leaving the site in a safe manner - Any void areas that could heighten the risks to the workers in these locations need to be highlighted - Any equipment within the area that can be used as a weapon - Avoid any area known for anti-social behaviour or criminal activity - Pass on intelligence relevant to areas onto local police team and community safety partnership. 	2
Covid-19	Workers/Young people	Social distance and follow guidelines while working	5	<p>Ensure:</p> <ul style="list-style-type: none"> - 2m distance is kept and to take measuring tape to ensure 2meter distance. If the young people do not respect the 2meter distance rule, worker will then need to leave the location. - PPE kit is worn at all times, gloves and face mask/cloth covering. - Hand sanitiser and bacteria wipes will also be part of the workers outreach kit and used if they come into contact with equipment. - Intelligence information needs to be gained from the police and other key partners ahead of delivering sessions, to ensure the workers aren't going into an unsafe environment. 	2